



**CONFEDERATED TRIBES OF  
COOS, LOWER UMPQUA AND SIUSLAW INDIANS**

1245 Fulton Avenue - Coos Bay, Oregon 97420

Telephone (541)888-9577 Toll Free 1-888-280-0726 Fax: (541)888-2853

January 31, 2025

Subject: Invitation for Vendors or Artisans to Submit Products or Services

Dear Vendor or Artisan,

Confederated Tribes of Coos, Lower Umpqua and Siuslaw Indians (CTCLUSI) is seeking qualified vendors to provide products or services in support of our CTCLUSI projects or programs. The purpose of this invitation is to create a preferred vendor list. We invite you to submit proposals detailing how your products or services meet our various program requirements.

**Scope of Work:**

Please provide a detailed description of the products or services you provide, include any specific features, requirements, or technical specifications.

**Submission Requirements:**

Interested vendors must submit the following:

1. A detailed proposal of products or services including pricing, timelines, and deliverables.
2. A company or individual profile with relevant experience and references.
3. Any credentials, warranties, or compliance documentation, if applicable.
4. Terms and conditions for the proposed product or service.

**Deadline for Submission:**

Proposals are accepted throughout the year for qualified vendor's products or services. Vendor or Artisan must have submitted proposals prior to the selection of the product or service posted, to be considered. The proposal will be considered for all requests after it's submission.

**Evaluation Criteria:**

Proposals will be evaluated based on:

- Quality and compliance with our requirements.

- Cost-effectiveness.
- Vendor qualifications and experience.
- Delivery timelines.

**Submission Instructions:**

Please submit your proposals via mail or email to:

Norbert A. Johnson, MBA, MHEd, RRT

Procurement Manager

1245 Fulton Ave

Coos Bay, Or 97420

njohnson@ctclusi.org