



**Confederated Tribes of Coos, Lower Umpqua, and  
Siuslaw Indians  
Confederated Tribes Gaming Commission  
5647 Hwy. 126, Suite 100,  
Florence, Oregon 97439**

## **Shipping Requirements Vendors of Class III Gaming Equipment & Gaming Software**

### **Email Shipping Notification Contacts**

**Gaming Commission Contacts:**

Rusty Bossley, Executive Director

Phone: 541-902-3804

Cell Phone: 541-901-1770

E-mail: [rbossley@ctclusi.org](mailto:rbossley@ctclusi.org)

Cheryl Hoile, Director of Internal Audit

Phone: 541-902-3803

Cell Phone: 541-999-3058

E-mail: [choile@ctclusi.org](mailto:choile@ctclusi.org)

Jacob Faber, Gaming Inspector

Phone: 541-902-3802

Cell Phone: 541-551-5139

E-mail: [jfaber@ctclusi.org](mailto:jfaber@ctclusi.org)

Rakesh Halka, Gaming Inspector

Phone: 541-902-3809

Cell Phone: 541-999-7147

E-mail: [rhalka@ctclusi.org](mailto:rhalka@ctclusi.org)

**Property Contact Information: Three Rivers Casino Resort**

5647 Hwy 126

Florence, OR 97439

Rick Ray, Director of Gaming

Phone: 541-902-6507

Cell Phone: 541-590-5709

Email: [rray@threeriverscasino.com](mailto:rray@threeriverscasino.com)

Jake Isham, Slot Tech Manager

Phone: 541-902-6632

Cell Phone: 541-590-0793

Email: [jisham@threeriverscasino.com](mailto:jisham@threeriverscasino.com)

**State Contact Information: Oregon State Police Tribal Gaming Section**

4190 Aumsville Hwy. S.E.

Salem, OR 97317

Phone: 503-378-6999

Fax: 503-378-6878

Centralized Email: [TribalgamingOSP@osp.oregon.gov](mailto:TribalgamingOSP@osp.oregon.gov)

## A. Standards for shipping VLT (slot) Terminals:

1. Email Notifications for machine shipment **MUST** go to the Oregon State Police, Confederated Tribes Gaming Commission, and Casino, **ten (10) work days** prior to shipment date, to the contacts listed.  
  
**\*\* *Special Approval is required for mixed shipment of Class II Player Interface Devices/Servers and Class III VLT's (EGM/Slot machine), #9 in this section.***
2. All gaming software (EPROMS, flash boards, flash cards, CD/DVD's, thumb drives etc.) **MUST BE REMOVED** from the VLT and shipped directly to the Gaming Commission as listed below in the Gaming Software Standards.
3. Logic Boards **DO** stay in the machines. (Unless flash components prevent removal of the Gaming software, in which case the boards must be removed and sent to the Gaming Commission.)
4. VLT's that use a hard drive platform can be shipped with the gaming program pre-loaded if the hard drive has been disabled by the removal of the boot prom or similar removable component. The boot prom and a copy of the installed gaming software must then be sent directly to the Gaming Commission. **The Copies of the hard drive gaming programs (i.e. CD's, USB's etc.) must be provided to the Commission prior to the machines' arrival** for use in reinstallation if necessary.
5. Software for new machine shipments must arrive at the Gaming Commission at least seven (7) work days prior to the machine's arrival date, unless waived by the Gaming Commission.
6. **Provide GLI or BMM approval letters for all hardware and software being shipped.** Electronic versions of these hardware and software approvals should be sent as email attachments to the Gaming Commission contacts. If you must send hard copies please include them with the respective hardware or software shipments.
7. **DO NOT SHIP VLT's** until the Oregon State Police faxes or emails the shipping authorization to you. A copy of that authorization **MUST** accompany the shipment of machines.
  - a. Review Oregon State Police website for the machine shipment requirements at <https://www.oregon.gov/osp/programs/Pages/Gaming-Enforcement.aspx>. If you do not have an established form that meets or exceeds the State requirements, please use the sample form. Attached is a **SAMPLE** form. This form is not required to be used if you have a form that meets or exceeds the required information by the State.
8. Please be sure that the bill of lading matches the product on board the shipping vehicle before it leaves the point of origin. All trailer doors must be sealed and the **trailer seals must match bill of lading and shipping authorization.** This does not require a dedicated truck/trailer, however the trailer must be resealed following any delivery with the new seal noted on the bill of lading and signed by the regulatory agent witnessing the re-sealing of the shipment with their contact information.
  - a. If truck/trailer seals are forwarded to this property for scheduled return shipments, they should be addressed to the Gaming Commission as described in "standards for shipping Gaming Software" number one below. The seal must be shipped in a timely manner so that it is on property prior to the pickup date.

9. Requirements for Special Approval Request of Mixed Machine Delivery.
  - a. Approval from OSP and Confederated Tribes Gaming Commission is required.
    - 1) The OSP shipment authorization will only list the Class III machines being delivered to Three Rivers Casino Resort in Florence Oregon.
  - b. Class II and Class III gaming devices will be packaged independently and easily distinguishable from each other.
  - c. The first delivery will be made to the Class III Gaming Facility, Three Rivers Casino Resort in Florence Oregon.

## **B. Standards for shipping Gaming Software:**

1. **All gaming software (EPROMS, flash boards, flash cards, CD/DVD's, thumb drives etc.) Must be marked as "Sensitive" on the outside of the shipping package and shipped directly to the Gaming Commission at:**

Confederated Tribes Gaming Commission  
Attention: Rusty Bossley, Executive Director  
5647 HWY. 126, Suite 100  
Florence, Oregon 97439
2. Notification to the Confederated Tribes Gaming Commission of software being shipped for conversions, is required and must be made at a minimum of seven (7) work days prior to the shipping date unless waived by the Gaming Commission. Email notifications will be sent to the Gaming Commission contacts.
3. Replacement of defective, revoked or obsolete software **does not require** the seven (7) day prior notice of shipping. The notification for shipments sent as a replacement for defective or revoked software can be made at any time up to the date of shipment. Email notifications will be sent to the Gaming Commission contacts.
4. **Provide GLI or BMM approval letters for all software being shipped.** Electronic versions of these hardware and software approvals should be sent electronically as attachments to the above required shipment notices to the Gaming Commission. If you must send hard copies please include them with the respective software shipments.
5. Gaming software shipments do **not** require notification to or authorization from the Oregon State Police.

## **C. Standards for shipping Progressive Controllers associated software:**

1. **All Progressive Controllers and their associated software must be marked as "Sensitive" and shipped directly to the Gaming Commission at:**

Confederated Tribes Gaming Commission  
Attention: Rusty Bossley, Executive Director  
5647 HWY. 126, Suite 100  
Florence, Oregon 97439

2. Notification to the Confederated Tribes Gaming Commission of the shipment is required and must be made at a minimum of seven (7) work days prior to the shipping date unless waived by the Gaming Commission. Email notifications will be sent to the Gaming Commission contacts.
3. **Provide GLI or BMM approval letters for all hardware and software being shipped.** Electronic versions of these hardware and software approvals should be sent electronically as attachments to the Gaming Commission contacts. If you must send hard copies please include them with the respective hardware or software shipments.
4. Progressive Controller shipments do **not** require notification to or authorization from the Oregon State Police.

#### **D. Standards for shipping Card Shuffle Machines and associated software:**

1. All Card Shufflers and their associated software must be marked as “Sensitive” and shipped directly to the Gaming Commission at:  

Confederated Tribes Gaming Commission  
Attention: Rusty Bossley, Executive Director  
5647 HWY. 126, Suite 100  
Florence, Oregon 97439
2. Notification to the Confederated Tribes Gaming Commission of the shipment is required and must be made at a minimum of seven (7) work days prior to the shipping date (unless waived by the Gaming Commission). Email notifications will be sent to the Gaming Commission contacts.
3. **Provide GLI or BMM approval letters for all hardware and software being shipped.** Electronic versions of these hardware and software approvals should be sent electronically as attachments to the Gaming Commission contacts. If you must send hard copies please include them with the respective software shipments.
4. Card Shufflers shipments do **not** require notification to or authorization from the Oregon State Police.

If you have any questions regarding any of this information please do not hesitate to contact me.

Sincerely,



Rusty Bossley, Executive Director  
Confederated Tribes Gaming Commission  
5647 HWY. 126, Suite 100  
Florence, Oregon 97439

## SAMPLE MACHINE SHIPMENT NOTICE

(To be provided to OSP, CTGC and Three Rivers Casino)

For the following:

Manufacturer: ABC Gaming

Address: 1235 Day St. Las Vegas, NV 89118

Telephone Number: (777) 777-7777

Point of Origin	Point of Destination
ABC Gaming	Three Rivers Casino
1235 Day St.	5647 Hwy 126
Las Vegas, NV 89118	Florence, OR 97439

Shipment Date: April 26, 2021 Arrival Date: April 30, 2021

Sales Order Number: 7256

Carrier: Landstar

Seal Number: Seal #000001

Address of Carrier: 4065 Circle St, Mesa, AZ 86314

Notified of authorization: March 24, 2020 – Awaiting Permit from OSP. April 1, 2021 – Received Permit from the State.

Quantity: Twenty (20) Reel Slot Machines

Comments or special directions: Software to be removed and shipped to the Confederated Tribes Gaming Commission, Attn: Rusty Bossley, Executive Director, 5647 HWY 126, Suite 100, Florence, Oregon 97439. Software to ship on April 23, 2021. GLI or BMM approval letters to be provided electronically (email) with the shipping notification. A copy of the Permit from the state to be included with the shipment. Truck seal number xxxxx. This is a mixed shipment request for Class III and Class II gaming devices.

## MACHINE DETAILS:

TOTAL NUMBER OF MACHINES SHIPPED: Twenty **(20)** Machines

Manufacturer	Year	Game Theme	Version Number	Serial Number	Model Number	Denom
ABC	2021	Gold Dime	GLTB01US-NSR	N8856	KGI 2.0 URS	Multi-Denom

## SOFTWARE DETAILS:

Main Program	Version Number	Kobetron Number	Quantity
Gold Dime	GLTB01US-NSR	M0-5418, M1-P7HH, M2-U624, M3-4P04	4 Sets

Data Image Card	Version Number	Quantity
Gold Dime	GLTB01US-NSR	4 Pieces

EL Keys or Ram Clear Keys	Version Number	Quantity
Gold Dime	GLTB01US-NSR	Level 0-1 Key/Level 1-4 Keys

Communication EPROM	Kobetron Number	Main Program	Quantity
COMB01US-NSR	H3CC	Gold Dime	4 Pieces