



**Confederated Tribes of Coos, Lower Umpqua,
and Siuslaw Indians**
Confederated Tribes Gaming Commission
5647 HWY. 126, Suite 100,
Florence, Oregon 97439

Shipping Requirements

Vendors of Class II Player Interface Devices/Servers & Gaming Software

Email Shipping Notification Contacts

Gaming Commission Contacts:

Rusty Bossley, Executive Director

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Cheryl Hoile, Director of Internal Audit

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Jacob Faber, Gaming Inspector

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Rakesh Halka, Gaming Inspector

Phone: 541-902-3809

Cell Phone: 541-999-7147

E-mail: rhalka@ctclusi.org

Property Contact Information:

Three Rivers Casino Resort - Coos Bay

1297 NW Ocean Blvd

Coos Bay, OR 97420

Chuck Baker, Coos Bay Casino Manager

Phone: 541-902-6004

Cell Phone: 541-590-0299

E-mail: chbaker@threeriverscasino.com

Jake Isham, Slot Tech Manager

Phone: 541-902-6632

Cell Phone: 541-590-0793

Email: jisham@threeriverscasino.com

A. Standards for shipping Class II Player Interface Devices/Servers and the Associated Software:

1. Notification for all Class II hardware and software shipments must go to Confederated Tribes Gaming Commission (CTGC), and the Casino **ten (10) work days** prior to shipment date. These notifications should come as Email attachments as indicated below to the Gaming Commission contacts as well as the listed Casino contacts.
2. The notifications must include the following:
 - a. **Certification Letters documenting full compliance with the NIGC technical standards listed in 25 CFR part 547 by either GLI or BMM test labs;**
 - b. Name and address of the supplier;
 - c. Description of the shipment;
 - d. For player interfaces the serial number of each unit;
 - e. For software: software version and description, any reference numbers;
 - f. Method of shipment;
 - g. Shipping date;
 - h. Expected date of delivery;
 - i. Truck/trailer seal number as required in #7 this section.

****Special Approval is required for mixed shipments of Class II Player Interface Devices/Servers and Class III VLT's (EGM/Slot machine), see #8 this section.**

3. See the attached **SAMPLE** notification format for sending the required information to the CTGC, for player interface device, server and software shipment authorization. This form is not required to be used if you have a format that meets or exceeds the required information included in this Sample format.
4. Once we receive your player interface and or server shipping notice as required above, and verify compliance with NIGC requirements, we will provide you with a shipping authorization. A copy of that authorization **MUST** accompany the shipment of all player interface devices and or servers. **DO NOT SHIP Player Interface Devices or their associated Servers** until the Confederated Tribes Gaming Commission emails the authorization to you.
 - a. The hardware will be shipped directly to the address below unless otherwise specified by the Gaming Commission.

Three Rivers Casino Coos Bay
1297 NW Ocean Blvd.
Coos Bay, OR 97420

5. **All removable gaming software MUST BE REMOVED and shipped directly to the Gaming Commission** to the address indicated in section **B. Standards for Shipping Gaming Software** listed below.
6. Software for new player interface devices or server shipments must arrive at the Gaming Commission at least seven (7) work days prior to the machine(s) arrival date, unless waived by the Gaming Commission.
7. Please be sure that the bill of lading matches the product on board the shipping vehicle before it leaves the point of origin. All trailers containing Player Interface Devices must seal all trailer doors and the **trailer seals must match bill of lading and shipping authorization**. This does not require a dedicated truck/trailer, however, the trailer must be resealed following any delivery with the new seal noted on the bill of lading and signed by the regulatory agent witnessing the re-sealing of the shipment with their contact information.

- a. If truck/trailer seals are forwarded to this property for scheduled return shipments, they should be addressed to the Gaming Commission as described in “standards for shipping Gaming Software” number one below. The seal must be shipped in a timely manner so that it is on property prior to the pickup date.
8. Requirements for Special Approval Request of Mixed Shipments for Class II and Class III.
 - a. Approval from OSP and CTCLUSI Gaming Commission is required.
 - 1) The OSP shipment authorization will only list the Class III machines being delivered to Three Rivers Casino Resort in Florence Oregon.
 - b. Class II and Class III gaming devices will be packaged independently and easily distinguishable from each other.
 - c. The first delivery will be made to the Class III Gaming Facility, Three Rivers Casino Resort in Florence Oregon.

B. Standards for shipping Gaming Software:

1. **All gaming software packaging must be marked as “Sensitive” on the outside of the shipping package and shipped directly to the Gaming Commission at:**
Confederated Tribes Gaming Commission
Attention: Rusty Bossley Executive Director
5647 HWY. 126, Suite 100
Florence, Oregon 97439
2. All notifications need to be sent via email to the Gaming Commission contacts and must include attached Certification Letters documenting full compliance with the NIGC technical standards listed in 25 CFR part 547 by either GLI or BMM test labs;
3. **Notification to the Confederated Tribes Gaming Commission for software being shipped as a part of a hardware order should be listed in the notification required in A.1 above.**
4. Notification to the Confederated Tribes Gaming Commission of software being shipped for conversions or upgrades, is required and must be made at a minimum of seven (7) work days prior to the shipping date unless waived by the Gaming Commission. Email notifications will be sent to the Gaming Commission contacts.
5. Replacement of defective, revoked or obsolete software **does not require** the seven (7) day prior notice of shipping. The notification for shipments sent as a replacement for defective or revoked software can be made at any time up to the date of shipment. Email notifications will be sent to the Gaming Commission contacts.

If you have any questions regarding any of this information please do not hesitate to contact me.

Sincerely,



Rusty Bossley, Executive Director
Confederated Tribes Gaming Commission
5647 HWY. 126, Suite 100,
Florence, Oregon 97439

SAMPLE CLASS II Player Interface Devices/SERVER SHIPMENT NOTICE
(To be provided to CTGC and Three Rivers Casino)

For the following:

Manufacturer: ABC Gaming

Address: 1235 Day St. Las Vegas, NV 89118

Telephone Number: (777) 777-7777

Point of Origin	Point of Destination
ABC Gaming	Three Rivers Casino
1235 Day St.	5647 Hwy 126
Las Vegas, NV 89118	Florence, OR 97439

Shipment Date: April 26, 2021

Arrival Date: April 30, 2021

Sales Order Number: 7256

Carrier: Landstar

Trailer Seal Number: Seal #000001

Address of Carrier: 4065 Circle St, Mesa, AZ 86314

Notified of authorization: March 24, 2020 – Awaiting Permit from CTGC.

Quantity: Twenty (20) Player Interface Devices

Comments or special directions: _____

Software to be removed and shipped to:

Confederated Tribes Gaming Commission
Attn: Rusty Bossley, Executive Director
5647 HWY 126, Suite 100
Florence, Oregon 97439

Hardware ship to:

Three Rivers Casino Coos Bay
1297 NW Ocean Blvd
Coos Bay, OR 97420

Detailed hardware and Software list attached. A copy of the Permit from the CTGC to be included with the shipment. Replacement Truck seal number xxxxx if applicable.

CLASS II Player Interface Devices/SERVER DETAILS:

TOTAL NUMBER of Player Interface Devices/Servers Shipped: Twenty (20) Player Interface devices.

Manufacturer	Year	Game Theme	Version Number	Serial Number	Model Number	Denom
ABC	2010	Gold Dime	GLTB01US-NSR	N8856	KGI 2.0 URS	Multi-Denom

SOFTWARE DETAILS:

Program Name	Version Number	Reference Number	Quantity
Gold Dime	GLTB01US-NSR	1234	4 Sets

Data Image Card	Version Number	Reference Number	Quantity
Gold Dime	GLTB01US-NSR	1234	4 Pieces
Other	Version Number	Reference Number	Quantity
Gold Dime	GLTB01US-NSR	1234	Level 0-1 Key/Level 1-4 Keys