

## NOTICE OF CODE AMENDMENT

The following proposed Code was passed for First Reading by Tribal Council on:  
February 13, 2022

**TITLE: 8 Property**  
**Chapter 8-7 HOUSING COMMITTEE**

The Tribal Council has approved amendments for Chapter 8-7 Housing Committee for First Reading; and

CLUSITC Chapter 8-7 Housing Committee amendments are to clarify the roles and responsibilities of the Housing Committee and the Housing Director; and

Tribal Council hereby approves the amendments of Chapter 8-7 Housing Committee Code and hereby approves for first reading draft to be posting for a twenty-eight (28) day period. Amendments as set out in the attached Exhibit A (deleted text is red and ~~stricken~~ and new text is blue and underlined),

**DATE OF THE TRIBAL COUNCIL MEETING AT WHICH THE PROPOSED CODE IS EXPECTED TO BE CONSIDERED FOR FINAL PASSAGE:**

April 10, 2022

The notice of the proposed amendment/creation of Code/Ordinance shall be published in the Tribal Newsletter and the text will be posted for public comment for twenty-eight (28) days in the Administration Building, Tribal Hall, Outreach Offices, on the Tribes' website and at Three Rivers Casino (Office of the Gaming Commission). Written comments should be sent to the Tribal Council in care of Jeannie McNeil, CTCLUSI, 1245 Fulton Avenue, Coos Bay OR 97420 or email: [jmneil@ctclusi.org](mailto:jmneil@ctclusi.org).

TITLE 8 - PROPERTY

CHAPTER 8-7 HOUSING COMMITTEE

8-7-1 Definitions

- (a) Tribal Housing Project - any work or undertaking of the Tribes to provide or assist in providing decent, safe and sanitary dwellings, apartments, or other living accommodations.
- (b) Tribes - the Confederated Tribes of Coos, Lower Umpqua and Siuslaw Indians of Oregon.

8-7-2 Establishment of Tribal Housing Department

The Housing Department of the Tribes shall be administered by ~~a Housing Committee~~ the Chief Executive Officer and a Housing Director as described in this ~~Ordinance~~ Chapter.

8-7-3 Housing Committee

- (a) No current employee of the Housing Department may serve on the Housing Committee.
- (b) Tenants and homebuyers of a Tribal Housing Project may sit on the Housing Committee.
- (c) (C) Housing Committee members shall seek information solely from the Hosing Director of Chief Executive Officer and shall not request information from the Housing Department staff. Unless subject to review as described in section 8-7-7, information about individual tenants and homebuyers of the Tribal Housing Project is confidential.
- (d) (D) Duties - In addition to the other duties described in this Chapter, the Housing Committee will have the following responsibilities:
  - (1) Advise the Tribal Council and Housing Director regarding the Tribe's housing needs and/or policies necessary to meet identified housing-related needs.
  - (2) ~~Develop and submit recommended~~ Recommend housing-related ordinances ~~and~~ policies, procedures, and priorities to the Tribal Council in consultation with the Housing Director.
  - (3) Prepare monthly activity reports to the Tribal Council, containing information requested by the Tribal Council in any specified form.
  - (4) ~~Enforce the provisions of Housing-related Ordinances and Policies adopted by the Tribal Council.~~
  - (5) ~~(4) Develop proposed~~ Review and make recommendations to the Housing Director and Tribal Council on Indian Housing Plans and other NAHASDA or HUD required documentation for ~~Tribal Council approval~~.

(6) ~~(5)~~ Other duties assigned by the Tribal Council related to the Housing Program.

#### 8-7-4 Financial Accountability

(a) ~~The Housing Committee shall document all financial transactions including, but not limited to, requests, donations, purchases and travel vouchers. The committee Chairperson shall be primarily responsible for this financial accountability.~~ ( a ) The Housing Committee is not responsible for nor has authority over the financial transtrions of the Housing Department.

(b) ~~All monetary donations to the Committee must be delivered to the Tribal Accounting Department for deposit in the appropriate Tribal Account.~~

#### 8-7-5 Housing Director

The Chief Executive Officer and Tribal Council, ~~in consultation with the Housing Committee~~, shall make all decisions regarding the hiring of hire a Housing Director. The Chief Executive Officer, with recommendations from the Housing Committee, will establish the duties of the Housing Director. At a minimum, the Housing Director's duties will include the day-to-day administration of the Housing Department's housing program ~~and the implementation of enforcement actions taken~~ review of recommendations made by the Housing Committee and implementations of the Housing Policies Procedures and priorities adopted by the Tribal Council or Chief Executive Officer.

#### 8-7-6 Enforcement Implementation of Housing Policies

Unless the Tribal Council provides otherwise, the Housing ~~Department Director will enforce lease and mortgage provisions and~~ shall implement housing policies for Tribal Housing Projects.

#### 8-7-7 Review of Housing Department Decisions

(a) If a Housing Department action/decision personally and substantially affects an individual, ~~he or she~~ they may request a hearing on the record for review of the action or decision.

(b) A Request for a hearing on the record must be filed with the Housing Committee Chairperson within ten (10) working days of the disputed action or decision. A copy of the request for a hearing must be delivered to the Housing Director at the same time such a request is filed with the Housing Committee.

(c) The request for a hearing on the record must be signed and dated by the Petitioner and must include, at a minimum:

- (1) A description of the disputed action or decision;
- (2) The Petitioner's mailing address and telephone number; and
- (3) A description of the relief the Petitioner wants.

(d) The Administrative Procedures for hearing and judicial review provided in CLUSITC 2-1 shall apply.

8-7-8 Application of CLUSITC 7-5 to this Chapter

Except as otherwise provided in this Chapter, the provisions of CLUSITC 7-5 shall apply to this Committee.

8-7-9 Severability

The provisions of this ~~Housing Committee Code~~ Chapter are severable. If any provision of ~~the Housing Committee Code~~ this Chapter or their application to any person or proceeding is declared invalid for any reason, such declaration shall not affect the validity of the remaining portions of the Code.

APPENDIX  
LEGISLATIVE HISTORY AND EDITORIAL CHANGES

HOUSING COMMITTEE

LEGISLATIVE HISTORY AND EDITORIAL CHANGES

[The Tribal Council of the Confederated Tribes of Coos, Lower Umpqua and Siuslaw Indians approved proposed amendments for first Reading to Chapter 8-7 Housing Committee Resolution 22- 008 at a Regular Tribal Council meeting on February 13, 2022. Vote was 5 \(for\), 2 \(against\), 0 \(absent\) and 0 \(abstaining\).](#)

The Tribal Court Clerk at the direction of the Chief Executive Officer and with the consent of the Tribes' General Counsel is authorized to administratively correct any reference to Tribal Administrator to Chief Executive Officer on October 11, 2020. These changes are technical in nature and do not effect a substantive change to the Code.

The Tribal Council of the Confederated Tribes of Coos, Lower Umpqua and Siuslaw Indians enacted the revisions to Chapter 8-7 Housing Committee by Ordinance No. 023A in a Tribal Council meeting on October 24, 2012. Vote was 4 (for), 0 (against), 2 (absent) and 0 (abstaining).

The Tribal Council of the Confederated Tribes of Coos, Lower Umpqua and Siuslaw Indians enacted the "Housing Committee" Ordinance, Resolution No. 00-011, Ordinance No. 023, in a Tribal Council meeting on February 13, 2000. Vote was 4 (for), 0 (against), and 0 (abstaining)

