



**Confederated Tribes of Coos, Lower Umpqua, and Siuslaw Indians
Confederated Tribes Gaming Commission
5647 HWY. 126, Suite 100,
Florence, Oregon 97439**

Shipping Requirements Vendors of Class II Player Interface Devices/Servers & Gaming Software

Send Shipping Notifications to: F. Dean Durgan, Deputy Director
Cc: Cheryl Hoile, Gaming Inspector/IT Tech
Rakesh Halka, Gaming Inspector
Brian Culy, Gaming Inspector

Commission Contact: F. Dean Durgan, Deputy Director
Phone: 541-902-6652
Cell Phone: 541-999-7139
E-mail: ddurgan@ctclusi-gc.com

**Secondary
Commission Contacts:** Cheryl Hoile, Gaming Inspector/IT Tech
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Contact Info for the Three Rivers Casino Resort

Contact:	John Merrick, Slot Manager	Daniel Drennen, Slot Tech Manager
Phone:	541-902-6627	541-902-6632
Cell Phone:	541-999-7937	541-540-5963
	jmerrick@threeriverscasino.com	ddrennen@threeriverscasino.com

A. The following are standards for shipping Class II Player Interface Devices/Servers and the Associated Software:

1. Notification for all class II hardware and software shipments must go to Confederated Tribes Gaming Commission (CTGC), and Casino **ten (10) work days** prior to shipment date. These notifications should come as Email attachments as indicated below and should be made to the Deputy Director and the Gaming Inspectors indicated above as well as the listed Casino contacts. The notifications must include the following:
 - a. **Certification Letters documenting full compliance with the NIGC technical standards listed in 25 CFR part 547 by either GLI or BMM test labs;**
 - b. Name and address of the supplier;
 - c. Description of the shipment;
 - d. For player interfaces the serial number of each unit;
 - e. For software, software version and description, any reference numbers;
 - f. Method of shipment;
 - g. Shipping date;
 - h. Expected date of delivery;
 - i. Truck/trailer seal number as required in number six (6) below.
2. See the attached **SAMPLE** notification format for sending the required information to the CTGC, for player interface device, server and software shipment authorization. This form is not required to be used if you have a format that meets or exceeds the required information included in this Sample format. If you do not have an established format that meets or exceeds this attached format this format may be used.
3. Once we receive your player interface and or server shipping notice as required above, and verify compliance with NIGC requirements, we will provide you with a shipping authorization. A copy of that authorization must accompany the shipment of all player interface devices and or servers. **DO NOT SHIP Player Interface Devices or their associated Servers** until the Confederated Tribes Gaming Commission either faxes or e-mails the authorization to you.
 - a. The hardware will be shipped directly to the address below unless otherwise specified by the Commission or Casino.

Three Rivers Casino Coos Bay
1297 NW Ocean Blvd.
Coos Bay, OR 97420

4. **All removable gaming software MUST BE REMOVED and shipped directly to the Gaming Commission** to the address indicated in B. Standards for Shipping Gaming Software listed below.
5. Software for new player interface devices shipments must arrive at the Commission at least seven (7) work days prior to the machines arrival date, unless waived in writing by the Commission.

6. Please be sure that the bill of lading matches the product on board the shipping vehicle before it leaves the point of origin. The trailers containing Player Interface Devices must be sealed and the **trailer seals must match bill of lading and shipping authorization**. This does not require a dedicated truck/trailer, however, the trailer must be resealed following any delivery with the new seal noted on the bill of lading and signed by the regulatory agent witnessing the re-sealing of the shipment with their contact information.
 - a. If truck/trailer seals are forwarded to this property for scheduled return shipments, they should be addressed to the Gaming Commission as described in “standards for shipping Gaming Software” number one below. The seal must be shipped in a timely manner so that it is on property prior to the pickup date.

B. The following are standards for shipping Gaming Software:

1. **All gaming software packaging must be marked as “Sensitive” on the outside of the shipping package and shipped directly to the Gaming Commission at:**

Confederated Tribes Gaming Commission
Attention: Dean Durgan, Deputy Director
5647 HWY. 126, Suite 100
Florence, Oregon 97439

2. All notifications need to be sent via email to the Commission primary and secondary contacts listed above and must include attached Certification Letters documenting full compliance with the NIGC technical standards listed in 25 CFR part 547 by either GLI or BMM test labs;
3. Notification to the Confederated Tribes Gaming Commission for software being shipped as a part of a hardware order should be listed in the notification required in A.1 above.
4. Notification to the Confederated Tribes Gaming Commission of software being shipped for conversions, is required and must be made at a minimum of seven (7) work days prior to the shipping date (unless waived in writing by the Commission). Email notifications should be made to both the Deputy Director and the Gaming Inspectors listed on page 1.
5. Replacement of defective, revoked or obsolete software **does not require** the seven (7) day prior notice of shipping. The notification for shipments sent as a replacement for defective or revoked software can be made at any time up to the date of shipment. Email notification is required and should be made to both the Deputy Director and the listed Gaming Inspectors.

If you have any questions regarding any of this information please do not hesitate to contact me.

Sincerely,



F. Dean Durgan, Deputy Director
Confederated Tribes Gaming Commission
5647 HWY. 126, Suite 100,
Florence, Oregon 97439

SAMPLE CLASS II Player Interface Devices/SERVER SHIPMENT NOTICE
(To be provided to CTGC and Three Rivers Casino)

For the following:

Manufacturer: ABC Gaming

Address: 1235 Day St. Las Vegas, NV 89118

Telephone Number: (777) 777-7777

Point of Origin	Point of Destination
ABC Gaming	Three Rivers Casino
1235 Day St.	5647 Hwy 126
Las Vegas, NV 89118	Florence, OR 97439

Shipment Date: April 26, 2014 Arrival Date: April 30, 2014

Sales Order Number: 7256

Carrier: Landstar

Trailer Seal Number: Seal #000001

Address of Carrier: 4065 Circle St, Mesa, AZ 86314

Notified of authorization: March 24, 2004 – Awaiting Permit from CTGC.

Quantity: Twenty (20) Player Interface Devices

Comments or special directions: _____

Software to be removed and shipped to:

Confederated Tribes Gaming Commission
Attn: Dean Durgan, Deputy Director
5647 HWY 126, Suite 100
Florence, Oregon 97439

Hardware ship to:

Three Rivers Casino Coos Bay
1297 NW Ocean Blvd
Coos Bay, OR 97420

Detailed hardware and Software list attached. A copy of the Permit from the CTGC to be included with the shipment. Replacement Truck seal number xxxxx if applicable.

CLASS II Player Interface Devices/SERVER DETAILS:

TOTAL NUMBER of Player Interface Devices/Servers Shipped: Twenty (20) Player Interface devices.

Manufacturer	Year	Game Theme	Version Number	Serial Number	Model Number	Denom
ABC	2010	Gold Dime	GLTB01US-NSR	N8856	KGI 2.0 URS	Multi-Denom

SOFTWARE DETAILS:

Program Name	Version Number	Reference Number	Quantity
Gold Dime	GLTB01US-NSR	1234	4 Sets

Data Image Card	Version Number	Reference Number	Quantity
Gold Dime	GLTB01US-NSR	1234	4 Pieces
Other	Version Number	Reference Number	Quantity
Gold Dime	GLTB01US-NSR	1234	Level 0-1 Key/Level 1-4 Keys